

MEETING AGENDA
La Cygne City Council
March 6, 2023
Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)

Pledge of Allegiance by Mayor Debra Wilson

2) MAYOR'S COMMENTS:

a] Prairie View Schools will be out from March 11 – 15 for Spring Break. Please slow down and drive cautiously through town. I would like to congratulate all the students who have participated in their local, league, regional and state competitions for academics, agricultural, music and sports. Thank you for representing the Prairie View Buffalo Pride!

b] On February 23, I visited La Cygne Elementary to talk to the students and explain the "If I were Mayor" contest. This week I am visiting Prairie View High School and the Middle School to talk about being Mayor and doing a mock Council Meeting for the students to experience the responsibilities of the governing body and city employees.

c] Chamber of Commerce Easter Egg Hunt in the La Cygne Community Park will be held at 10am on Saturday, March 30, 2024. Kids from the ages of babies up to fourteen may participate.

d] Dog Days will be held at 10am on March 30 at the La Cygne Community Park. This year the veterinary asked for patrons to sign up ahead of time and walk-ins will be held as available between appointments.

3) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;

Minutes of February 21, 2024 City Council Meeting; (Pages 4-11)

Minutes of February 28, 2024 City Council Special Meeting; (Pages 12-14)

Check Register: February 22, 2024 – March 1, 2024; (Pages 15-16)

4) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

NONE

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5) REPORTS OF CITY OFFICERS (IN PACKETS) (PAGES 17-19):

6) SPECIAL PROJECT REPORTS:

SEWER REHABILITATION PROJECT (NOWAK CONSTRUCTION/BG CONSULTANTS):

BG Consultants is waiting for pricing from Reed Environmental for storing the sludge in geo-tubes to be hauled off in the Fall to a landfill. Dan Nasalroad met with BG Consultants on Tuesday, March 5, 2024, to review the lift stations.

KDOT CCLIP (KILLOUGH CONSTRUCTION/CFS ENG/BG CONSULTANTS):

Cook, Flatt & Strobel Engineers, P.A. (CFS) Payment Voucher #10 – Final in the amount of \$18,296.72 for the work performed from December 31, 2022 through January 26, 2024. (Pages 20-24)

NEW FIRE STATION 2022:

Hofer & Hofer & Associates Pay application No. 8 in the amount of \$37,257.13 for the period to 02/22/2024. The Certificate of Substantial Completion with February 21, 2024 listed as the date of issuance has been presented for acceptance. (Pages 25-26)

Action needed: Motion to approve Pay Application No. 8.

Action needed: Motion to accept the Certificate of Substantial Completion

WATER TREATMENT PLANT ANALYSIS

Kansas Water Office received 187 applications for the Water Project Grant Fund with requests totaling \$323 million. The amount available this round was \$12,000,000. CC Wade will continue to seek other grant funding opportunities available in the meantime.

7) REPORTS OF COUNCIL COMMITTEES:

- a] Utilities Committee----- Tommy Capp----- David Brenneman
- b] Street Committee ----- Keith Stoker ----- Ed Smith
- c] City Facilities ----- David Brenneman --- Keith Stoker
- d] Public Safety Committee ----- Jerome Mitzner ----- Tommy Capp
- e] Employee Relations and Training ----- Jerome Mitzner ----- Ed Smith

8) SPECIAL COMMITTEE REPORTS:

- a] Emergency Management – Linn County Quarterly Emergency Management meeting will be held at the La Cygne Community Building in April 2024.
- b] Chamber of Commerce – Jenn Vogt, Deputy City Clerk was voted in as the Chamber President.
- c] Planning & Zoning – Two Public Hearings for Conditional Use Permits will be held on March 13, 2024 at 6:00pm at the La Cygne Community Building for Harsco Environmental-Reed Minerals and Whistle Ready Mix.

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9) UNFINISHED BUSINESS

a] Draft Ordinance No. _____ amending Chapter 5. Business Regulations, Article 1. Solicitors, Canvassers, Peddlers of the Code of the City of La Cygne, Kansas. (At the Table)

b] Utility Safety Design, Inc: Renewal of service contract. Modifications include; Flat monthly rate; Work outside of base contract fee will receive prior written approval for owner and "do not exceed" estimates of said service will be provided in advance. (At the Table)

c] 528 N. 6th Street – No updates to report.

EXECUTIVE SESSION: (See Examples at Table)

a] I move the city council recess into executive session to discuss _____ pursuant to _____. The open meeting will resume in the city council meeting area at _____ p.m.

10) UNFINISHED POLICY REVIEW:

a] Standard Operation Procedure Manuals for Police and City Hall – Lexipol was founded in 2003 by public safety experts to form an entire risk management solution for public safety and local government professionals. They provide policy management, accreditation, online training, wellness resources and grant assistance. They provide 24/7 industry news and analysis through the digital communities Police 1, Fire Rescue 1, Corrections1, EMS1 and Gov1. The clerks participated in a webinar to review the program. An estimated cost of \$3015 for an annual subscription for 3 Full time Sworn Officers and includes the implementation and 8 hours of 1:1 initial training. The annual subscription includes any updates released through the year, on average 3-4 packets of updates are issued each year.

b] Draft Company Vehicle Use Policy (Pages 27-29)

c] Rental Ready Program (Landlord Registration)

d] Draft Article 3. Work-Site Utility Vehicles, Golf Carts and All-Terrain Vehicles.

11) NEW POLICY REVIEW:

a] Article 5. Parking

b] Social-Media Policy

c] BNSF Quiet Zone

12) NOTES & COMMUNICATIONS TO COUNCIL

13) GOVERNING BODY REMARKS

14) ADJOURNMENT