

**MEETING AGENDA**  
**La Cygne City Council**  
**June 7, 2023**  
**Meeting Place: La Cygne Community Building**

**Thank You** for **Not Talking** during the meeting until recognized by the mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

**1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)**

Pledge of Allegiance by Mayor Debra Wilson

**2) MAYOR'S COMMENTS:**

a] Summer is in full swing. The park is busy with ballgames and family gatherings at the pavilions. The pool is open and the water is getting warmer!

**3) CONSENT AGENDA:**

Action Item: Motion to approve consent agenda;

Minutes of May 17, 2023 City Council Meeting; (Pages 4-14)  
Check Register: May 18, 2023 – June 2, 2023; (Pages 15-17)

**4) DISCUSSION FROM THE FLOOR:**

*Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.*

- a) Sandra Pointer – 116 N. 6<sup>th</sup> Street & Walnut – regarding drainage ditch (Page 18)
- b) Jeff Ryan – 402 S. Broadway – regarding abatements.

**5) REPORTS OF CITY OFFICERS (IN PACKET) (Pages 19-21):**

- a] Purchase Order No. 2023-6: Utility Locator (Blue Pages 4-7)

**6) SPECIAL PROJECT REPORTS:**

**WATER TREATMENT PLANT SETTLING PONDS (MIDWEST ENGINEERING):**

No updates at this time.

**SEWER REHABILITATION PROJECT (NOWAK CONSTRUCTION/BG CONSULTANTS):**

Pre-Bid meeting was held on June 2, 2023 for the sewer lagoon desludging and improvements. Five Contractors attended the meeting. Paul Owings, BG Consultants, was present and Abby Mills, BG Consultants, was on speaker phone. Contractor were taken to the lagoon site for review. Bid opening is on June 9, 2023 at 1pm.

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## 6) SPECIAL PROJECT REPORTS CONTINUED:

### KDOT CCLIP (KILLOUGH CONSTRUCTION/CFS ENG/BG CONSULTANTS):

No updates at this time.

### NEW FIRE STATION 2022:

Pre-construction meeting is scheduled for June 6, 2023. Contract will be signed. Color options will be reviewed, construction schedule will be reviewed, utility installation will be reviewed. (Pages 22-25)

Ordinance No. \_\_\_\_ authorizing the City of La Cygne, Kansas to enter into a base lease with the City of La Cygne, Kansas Public Building Commission whereby the city will lease to the Public Building Commission certain property; Enter into a lease with said Public Building Commission whereby the city will lease from the Public Building Commission Certain property, including a new Public Safety Building Improvements; approving the form of said leases; and authorizing the execution thereof and certain related documents. (Blue Page 9-10)

### WATER TREATMENT PLANT ANALYSIS

No updates at this time.

### STORMWATER MASTER PLAN (BG Consultants)

No updates at this time.

### 602 N. 5<sup>th</sup> STREET

PWS Nasalroad contacted a realtor to put together a listing contract. CC Wade emailed copies of the survey and deed restrictions to the realtor.

## 7) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas----- Danny Curtis----- Keith Stoker
  - ✓ Member meeting with KMGa regarding third party gas supply purchasing.
  - ✓ MRWAD (Marais des Cygnes Water Assurance District) Additional annual costs in order to build a reserve for potential reservoir maintenance/desludging.
- b] Street ----- Tommy Capp ----- Jerome Mitzner
- c] Sewer----- Keith Stoker ----- Thomas Capp
- d] Cemetery----- Danny Curtis ----- David Brenneman
- e] Public Safety----- Jerome Mitzner----- Keith Stoker
- f] Community Building----- David Brenneman ----- Tommy Capp
- g] Employee Relations & Training----- Danny Curtis ----- Jerome Mitzner

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- h] Park ----- Keith Stoker ----- Tommy Capp
- a) Frankie Elder request to waive fee for Enclosed Shelter. (Page 26)
  - b) Campground Reservation Fee and Regulations updated. (Page 27)
  - c) La Cygne Concession Stand and Field Use Contract. (Blue Page 8)

### 8) **SPECIAL COMMITTEE REPORTS:**

- a] Emergency Management – None
- b] Chamber of Commerce – None
- c] Planning & Zoning – Preparing the final draft of the comprehensive plan for approval by Commission and Council.

### 9) **OTHER BUSINESS**

- a] Chapter 6. Article 2. Fireworks for review. (Page 28)
- b] Personnel Policies and Guidelines – Article G. Discipline (Page 29-30)
- c] Chapter 11. Public Property, Article 2. Parks and Camping (Page 31-32)
- d] 1<sup>st</sup> Council meeting in July is on July 5<sup>th</sup>. Does the governing body want to maintain that date for the meeting or do you want to change the meeting date?

### **EXECUTIVE SESSION:** (See Examples at Table)

a] I move the city council recess into executive session to discuss \_\_\_\_\_ pursuant to \_\_\_\_\_. The open meeting will resume in the city council meeting area at \_\_\_\_\_ p.m.

### 10) **UNFINISHED POLICY REVIEW:**

- a] *Article 22 DRAFT Off-Street Parking Regulations.*
- b] *Article 5. Parking*
- c] *Water and Sewer Rate Analysis: Carl Brown proposal.*
- d] *Draft ATV/UTV Regulations.*
- e] *Ethics and Customer Service Training.*
- f] *Social-Media Policy.*
- g] *BNSF Quiet Zone*

### 11) **NEW POLICY REVIEW:**

### 12) **NOTES & COMMUNICATIONS TO COUNCIL**

### 13) **GOVERNING BODY REMARKS**

### 14) **ADJOURNMENT**