

MEETING AGENDA
La Cygne City Council
September 01, 2021
Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the Mayor. If you wish to be scheduled on a future agenda, Please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)

a] Pledge of Allegiance

2) PERFORMANCE PUBLIC HEARING FOR CDBG CV FUNDS

- i. Close Regular Meeting;
- ii. Open Performance Public Hearing for CDBG-CV Meal Program Funds;(White Pages 4-7)
- iii. Comments from the Public;
- iv. Close Performance Public Hearing for CDBG-CV Meal Program Fund;
- v. Open Regular Meeting.

4) MAYOR'S COMMENTS:

5) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;
Minutes of August 18, 2021 City Council Meeting; (Pages 8-14)
Minutes of August 25, 2021 Special Council Meeting; (Page 15-16)
Check Register: August 19 - 27, 2021; (Page 17-18)
Check Register: August 28 – September 1, 2021; (Blue Page 5)

6) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

- ✓ Renee Slinkard - Proclamation – Constitution Week, September 17 – 23, 2021 (Page 19)

7) SPECIAL PROJECTS:

WATER TREATMENT PLANT SETTLING PONDS (MIDWEST ENGINEERING)

Dan Claire with KDHE had no further comments on the plans and requested a final hard copy for his files. Dan Coltrain has completed the final drawings and mailed them to KDHE. We are hoping the letter to proceed (permit) will be issued soon.

SEWER

Continued progress on survey of mains and review of drawings to prepare for bid letting.

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7) SPECIAL PROJECTS CONTINUED:

KDOT CCLIP (BG Consultants and CFS Engineer)
Project scheduled for March 2022.

NEW FIRE STATION/PUBLIC SAFETY BUILDING -
CC Wade and Katie Russell have been working on Grant applications.

8) REPORTS OF CITY OFFICERS:

- ✓ City Attorney – Burton Harding
- ✓ Police Chief & Codes Officer – Tina Fenoughty
- ✓ Public Works Department – Dan Nasalroad
- ✓ Fire Chief – Dan Nasalroad
- ✓ City Clerk – Jodi Wade (Blue Page 6)
- ✓ City Treasurer/Utility – Connie Gore (Blue Page 7)

9) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas-----Danny Curtis ----- Keith Stoker

- b] Street -----Jerome Mitzner-----James Thies
 - ✓ (In Committee review) RFP for Stormwater Master Planning.

- c] Sewer-----James Thies----- Thomas Capp

- d] Park-----Danny Curtis ----- Thomas Capp
- e] Cemetery-----Danny Curtis ----- Thomas Capp
 - ✓ Final review of Chapter XI. Public Property, Article 1. Cemetery regulations.

- f] Public Safety-----Jerome Mitzner----- Keith Stoker
- g] Community Building----- Danny Curtis ----- James Thies
- h] Employee Relations & Training-----Jerome Mitzner -----Keith Stoker

10) SPECIAL COMMITTEE REPORTS:

- a] Emergency Management - None
- b] Swanfest Committee - None
- c] Planning & Zoning – Appoint Devin Canada for another term on the P&Z.
- d] La Cygne Community Park Board – Unapproved Minutes 8.31.2021 meeting. (Blue Pages 8-9)

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11) UNFINISHED BUSINESS:

a] IBTS Purchase order agreement for services to revise the Comprehensive Plan and review Zoning regulations in the amount of \$28,580 plus expenses. (White Pages 20-25)

Action needed: Motion to approve.

b] CDBG-CV Meal program closeout forms. (White Pages 4-7)

Action needed: Motion to approve for Mayor to sign.

12) NEW BUSINESS

a] Ordinance No. ____ to amend the zoning regulations of the city of La Cygne, KS by considering the rezoning request of 602 Market St, La Cygne, KS from C-1 (Restricted Commercial District) to C-2 (General Commercial District). (White Pages 26-29)

Action needed: Motion to approve, denial or return to P&Z with recommendations

b] Resolution No. ____ to approve Administrative Policy #32 La Cygne Governing Body Handbook. (Blue Pages 10)

Action needed: Motion to approve.

c] Meals on Wheels program is asking if they can use the Community Building as the drop-off/pick-up location for the volunteers to pick up the meals to be delivered. The process is for the program to set the coolers in the Community building and the volunteers would come by to pick up the meals to deliver (10:00am) and the coolers are changed out Monday through Friday. No meals on the weekend.

Action needed: Motion to approve use.

d] Ordinance No. ____ adding section 1-116: Assessment of costs for city maintenance services to Chapter 1: Administration, Article 1: General Provisions of the code of the City of La Cygne, Kansas. (Blue Pages 11)

Action needed: Motion to approve

e] Resolution No. ____ enabling fees established by the City and referenced within the code of the City of La Cygne, Kansas by adding 1-116: Deploy Fee \$150.00, Labor Fee \$85.00/hour and Administrative Fee \$10 - \$60. (Blue Pages 12-17)

Action needed: Motion to approve

EXECUTIVE SESSION:

a] I move the city council recess into executive session to discuss _____ pursuant to _____ . The open meeting will resume in the city council meeting area at _____ p.m.

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14) OTHER BUSINESS

- a] KMIT's Health Insurance Group program for cities. (White 30-31)
- b] Postage for Permit Bulk mail changed effective August 29, 2021. The US Post office now requires a bar code on "machinable" permit bulk mail in order for it to be processed through the machine.
- c] KMGAs August 31 Natural Gas pricing update. (Blue Pages 18-19)

15) NOTES & COMMUNICATIONS TO COUNCIL

16) GOVERNING BODY REMARKS

17) ADJOURNMENT

18) TABLED ITEMS TO FUTURE DATES:

- a] Ordinance No. ____ annexing land to the City of La Cygne, Kansas
(Tabled until September 1, 2021 meeting)
- b] Resolution No. 02-17 regarding maintenance of streets within the Linn County Industrial Park, La Cygne, Kansas. **(Tabled until September 1, 2021 meeting)**
- c] Water Conservation plan review. **(Tabled until Summer 2022)**
- d] Ethics/Public Service Training. **(Tabled until Spring 2022)**