

**MEETING AGENDA**  
**La Cygne City Council**  
**September 02, 2020**  
**Meeting Place: La Cygne Community Building**

**Thank You** for **Not Talking** during the meeting until recognized by the Mayor. If you wish to be scheduled on a future agenda, Please contact the City Clerk by Friday preceding the meeting.

**1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)**

a] Pledge of Allegiance

**2) MAYOR'S COMMENTS:**

**3) CONSENT AGENDA:**

Action Item: Motion to approve consent agenda;  
Minutes of August 19, 2020 City Council Meeting; (Pages 4-11)  
Minutes of August 27, 2020 Special Council Meeting; (Page 12-14)  
Check Register: August 15 - 19, 2020; (Page 15)  
Check Register: August 20 - September 1, 2020; (Pages 16 -17)

**4) DISCUSSION FROM THE FLOOR:**

*Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.*

✓ Renee Slinkard - Proclamation – Constitution Week, September 17 – 23, 2020 (Page 18)

**5) SPECIAL PROJECTS:**

Sewer Project

- i. CC Wade is reaching out to various financial institutes regarding temporary financing.
- ii. Paul Owings, BG Consultants, advised CC Wade and PWS Nasalroad regarding manhole inspections being performed over the next 2 weeks in order to locate/identify the manholes throughout town in preparation for design for the sewer project.

KDOT CCLIP Grant

- i. Acquisition packets were issued to property owners near the project site regarding right-of-way and temporary easements.
- ii. Construction engineering inspection services proposals. Council review and make selection.

Emergency Sewer Line Repair – Double Eagle Excavating/Ron Weers Construction, Inc

- i. Double Eagle Excavating presentation of costs. Ron Weers Construction, Inc contract. Follow-up on progress.

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**6) REPORTS OF CITY OFFICERS:**

- ✓ City Attorney – Burton Harding
- ✓ Police Chief & Codes Officer – Tina Fenoughty (Blue Page 4)
- ✓ Public Works Department – Dan Nasalroad (Blue Pages 5-6)
- ✓ Fire Chief – Dan Nasalroad
- ✓ City Clerk – Jodi Wade (Blue Pages 7)

**7) REPORTS OF COUNCIL COMMITTEES:**

a] Water & Gas-----Danny Curtis ----- Logan Smith

- ✓ (In Committee review) Draft Ordinance for Gas Utility. Meter installation fee has been added. Does the Gas committee want a copy to review prior to ordinance production?
- ✓ (In Committee review) Vacant Pit or Riser - Meter installation fee. CC Wade is working on the draft Ordinance and Resolution. Will be presented at September 16, 2020 meeting.
- ✓ Gas audit has been completed for 2020. USDI submitted responses to the Notice of probable noncompliance identified during the KCC inspection conducted on April 21, 2020. (Page 19)

b] Street -----Jerome Mitzner-----James Thies

- ✓ (In Committee review) RFP for Stormwater Master Planning.
- ✓ (In Committee review) 104 South 4<sup>th</sup> St (Frankie’s Liquor/Get the funk out laundromat): continued review of the regulations/codes pertaining to the entrance/parking lot/street repair.
- ✓ (In Committee) Industrial Park sign on the East side of town located on the North side of KS HWY 152. New sign ordered? Painted? Signs for Industrial park occupants?

c] Sewer-----James Thies----- Thomas Capp

d] Park-----Danny Curtis ----- Thomas Capp

e] Cemetery-----Danny Curtis ----- Thomas Capp

- ✓ (In Committee review) Chapter XI. Public Property, Article 1. Cemetery regulations.
- ✓ Sale of Surplus Equipment – Exmark mower. No bids were received by August 28, 2020 deadline.

f] Public Safety-----Jerome Mitzner----- Logan Smith

g] Community Building----- Danny Curtis ----- James Thies

h] Employee Relations & Training-----Jerome Mitzner -----Logan Smith

- ✓ Deferral of Employment (Social Security) taxes update from the League of Municipality. (Page 20) City Attorney memorandum (Blue page 12)
- ✓ (In Committee review) Spring 2021 Ethics/Public Service Training.

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**8) SPECIAL COMMITTEE REPORTS:**

- a] Emergency Management
- b] Swanfest Committee
- c] Planning & Zoning – (1) Vacant seat
- d] La Cygne Community Park Board – (1) Vacant seat

**9) UNFINISHED BUSINESS:**

- a] 106 S Commercial Street (Old Water Tower lot). Advertisement for surplus of real estate property have been placed around town, on Facebook and in the newspaper. Sealed bids are due by September 11, 2020.

**10) NEW BUSINESS**

- a] Ordinance No. \_\_\_\_ pertaining to Article 27, Section 27-3, 27-301(d) (Blue Page 8)  
*Action needed: Motion to approve, recommendations, denial*
- b] Ordinance No. \_\_\_\_ pertaining to Article 2, Section 2-3 Definitions, 2-301 (Blue Page 9)  
*Action needed: Motion to approve, recommendation, denial*
- c] Ordinance No. \_\_\_\_ pertaining to Conditional Use Permit for Mobile food vehicle (Blue Pages 10-11)  
*Action needed: Motion to approve, recommendations, denial*
- d] CCMFOA Virtual Institute/Academy, November 9<sup>th</sup>-13<sup>th</sup>. Year 2 (Jodi) will be Mon-Fri 8am-10am or 1pm-3pm, cost \$385. Year 4 (Connie) will be Tuesday-Friday 10am-noon or 1pm-3:00pm, Cost \$300. (Pages 21-22)

**EXECUTIVE SESSION:**

- a] I move the city council recess into executive session to discuss \_\_\_\_\_ pursuant to \_\_\_\_\_ p.m. The open meeting will resume in the city council meeting area at \_\_\_\_\_ p.m.

**11) OTHER BUSINESS**

- a]

**12) NOTES & COMMUNICATIONS TO COUNCIL**

- a] Marais des Cygnes River Water Assurance District No. 2 Invoice for FY 2020. (Page 23-24)

**13) ADJOURNMENT**