

MEETING AGENDA
La Cygne City Council
September 20,2023
Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)

Pledge of Allegiance by Mayor Debra Wilson

2) MAYOR'S COMMENTS:

a] City Wide Garage Sales – September 30 – October 1st, 2023.

b] Networking Event for Businesses – September 26, 2023 at 8:00am (Coffee/Doughnuts provided).

c] Prairie View HS Homecoming game is Friday, September 22. FFA will be providing a chili dinner – be sure to go out and join the festivities.

3) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;

Minutes of September 6, 2023 City Council Meeting; (Pages 5-13)

August 2023 Budget Report; (Pages 14-16)

August 2023 Treasurer's Report; (Page 17)

Check Register: September 2, 2023 – September 15, 2023; (Pages 18-19)

4) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

5) REPORTS OF CITY OFFICERS:

PWS Nasalroad: Purchase or Lease a Skid Steer

CC Wade: Capital Improvement and Equipment Asset Management spreadsheets.

6) SPECIAL PROJECT REPORTS:

SEWER REHABILITATION PROJECT (NOWAK CONSTRUCTION/BG CONSULTANTS):

Abby Mills, BG Consultants, reviewed the CCTV after the relining punch list items were performed. Abby reviewed concerns with PWS Nasalroad regarding two relined mains. Abby is preparing options for the council to consider.

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6) SPECIAL PROJECT REPORTS CONTINUED:

KDOT CCLIP KS HWY 152 & INDUSTRIAL ROAD IMPROVEMENT PROJECT:

No updates at this time.

WATER PLANT IMPROVEMENT ANALYSIS

PWS Nasalroad and CC Wade are reviewing and preparing reports to be presented to the Council. CC Wade would like to recommend a special council meeting specifically on the topic of the Water plant to review the information.

Action Needed: Motion to approve a special council meeting.

WATER PLANT SETTLING POND IMPROVEMENT PROJECT

Starbucks completed the final item on the punch list. The final pay application will be prepared.

NEW FIRE STATION 2022:

Fencing was installed. No further updates at this time.

7) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas----- Danny Curtis----- Keith Stoker
- Purchase Order No. 2023-8 – Geode GPS Kit/8” Tablet/Subsurface Map Program in the amount of \$4894. (Pages 20-21)
 - KS LIEAP program responded back. The city may not HOLD the checks. Effective 2024, checks good for a period of 90 days instead of 180 days. City will review the possibility of a program in which a fund is created to hold the processed deposit and then apply it in to the customers’ account in October.
- b] Street ----- Tommy Capp ----- Jerome Mitzner
- c] Sewer----- Keith Stoker ----- Thomas Capp
- d] Cemetery----- Danny Curtis----- David Brenneman
- GIS Software Program – Chronicle Cemetery Software.
- e] Public Safety-----Jerome Mitzner----- Keith Stoker
- f] Community Building----- David Brenneman ----- Tommy Capp
- g] Employee Relations & Training----- Danny Curtis ----- Jerome Mitzner
- h] Park ----- Keith Stoker ----- Tommy Capp
- Swimming Pool winterized. Park will be winterized around October 2, 2023.

8) SPECIAL COMMITTEE REPORTS:

- a] **Emergency Management** – None
- b] **Chamber of Commerce** – None
- c] **Planning & Zoning Commission** – None

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9) NEW BUSINESS

a] 1% Sales Tax Resolution in Chapter 1, Article 7 section 1-701 and 1-702. Transcription error. CC Wade will submit the ordinance in to Ransom Financial to correct both sections.

10) UNFINISHED BUSINESS

a] Ordinance No. _____ replacing Article 18: Manufactured Home Park District in its entirety and removing Article 9, Section 9-11 Travel Trailer Parks and Section 9-12 Site Plans; Article 14: Manufactured Home Subdivision District; Section 24-8 from Article 24; Definitions of manufactured home, manufactured home lot, manufactured home park, manufactured home skirting, manufactured home space, manufactured home subdivision, mobile home, and modular home from Article 2, Section 2-3 Definitions, 2-301; Section 4-5 from Article 4. (Page 34 Recreational Vehicle Application)

Action needed: Motion to approve the Ordinance.

b] 528 N. 6th Street – House on alley, needs to be moved according to October 10, 2003 agreement. Chief Fenoughty stopped by the home multiple times in order to invite the owner to the council meeting for an update on progress. Chief Fenoughty did not make contact prior to her personal leave.

c] 402 S. Broadway – Contract agreement to proceed with a title review and quit claim deed, at the owner’s cost.

d] 209 N Broadway – Water standing at the corner of Chestnut and Broadway after rain.

e] Plugged Culverts:

- Alley Culvert West side of 7th Street south of Swan.
- Alley culvert plugged and no culvert present to new home on west side of 7th Street south of Walnut Street.
- Alley culvert plugged on the West side of 5th Street North of Walnut.

f] Draft Article 3. Work-site Utility Vehicles, Golf Carts, and All Terrain Vehicles.

g] Stormwater Survey (BG Consulting – Abby Mills)

EXECUTIVE SESSION: (See Examples at Table)

a] I move the city council recess into executive session to discuss _____ pursuant to _____. The open meeting will resume in the city council meeting area at _____ p.m.

11) POLICY REVIEW IN PROGRESS:

a] *Article 22 DRAFT Off-Street Parking Regulations*

b] *Draft Landlord Registration Article*

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12) NEW POLICY REVIEW:

- a] *Article 5. Parking*
- b] *Ethics and Customer Service Training.*
- c] *Social-Media Policy.*
- d] *BNSF Quiet Zone*
- e] *Company Vehicle Use*

12) NOTES & COMMUNICATIONS TO COUNCIL

13) GOVERNING BODY REMARKS

14) ADJOURNMENT