

**MEETING AGENDA**  
**La Cygne City Council**  
**October 18,2023**  
**Meeting Place: La Cygne Community Building**

**Thank You** for **Not Talking** during the meeting until recognized by the mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

**1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)**

Pledge of Allegiance by Mayor Debra Wilson

**2) MAYOR'S COMMENTS:**

a] Broadway Trunk or Treat will be held on Friday, October 27, 2023 starting at 6pm.

b] The La Cygne Fire Department will be hosting Halloween in Thayer Park on Tuesday, October 31, 2023 for those looking for a hot dog snack.

**3) CONSENT AGENDA:**

Action Item: Motion to approve consent agenda;

Minutes of October 4, 2023 City Council Meeting; (Pages 5-12)

Minutes of October 10, 2023 City Special Council Meeting; (Pages 13-15)

2023 September Budget Report; (Pages 16-18)

2023 September Treasurer's Report; (Page 19)

3<sup>rd</sup> Quarter Financial Statement; (Page 20)

Check Register: October 1, 2023 – October 13, 2023; (Pages 21-22)

**4) DISCUSSION FROM THE FLOOR:**

*Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.*

Bonnie LaFoe – 528 N. 6<sup>th</sup> Street – regarding October 10, 2003 Agreement.

**5) REPORTS OF CITY OFFICERS:**

**6) SPECIAL PROJECT REPORTS:**

**SEWER REHABILITATION PROJECT (NOWAK CONSTRUCTION/BG CONSULTANTS):**

SAK Construction formal offering of a (1) year extended warranty for the specified assets below for the Sewer Rehabilitation and Improvement Project. (Page 23)

1. 13-12

2. 14-14

3. 103-102

4. 110-109

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**6) SPECIAL PROJECT REPORTS CONTINUED:**

**KDOT CCLIP KS HWY 152 & INDUSTRIAL ROAD IMPROVEMENT PROJECT:**

No updates at this time.

**WATER PLANT IMPROVEMENT ANALYSIS**

CC Wade is in the process of reaching out to different State Departments and Federal funding agencies to review the current opportunities for grants and loans for water infrastructure improvement.

**WATER PLANT SETTLING POND IMPROVEMENT PROJECT**

The final pay application will be prepared.

**NEW FIRE STATION 2022:**

Progress continues.

**SEWER LAGOON DESLUDGING:**

Contract Agreement was issued to Reed Environmental, LLC for signature.

**STORMWATER MASTER PLAN**

CC Wade and PWS Nasalroad will meet with Abby Mills, BG Consultants, on October 25 or 26 to review the potential project list.

**7) REPORTS OF COUNCIL COMMITTEES:**

- a] Water & Gas----- Danny Curtis----- Keith Stoker
  - ✓ Draft ordinance regarding utility accounts in a deceased individuals name.
  - ✓ Draft ordinance amending the returned checks procedure and policy.
  - ✓ Draft ordinance pertaining to Solid Waste (trash) service on accounts that have been shut-off due to non-payment for a period longer than one billing cycle.
  
- b] Street ----- Tommy Capp ----- Jerome Mitzner
  
- c] Sewer----- Keith Stoker ----- Thomas Capp
  
- d] Cemetery----- Danny Curtis----- David Brenneman
  
- e] Public Safety-----Jerome Mitzner----- Keith Stoker
  
- f] Community Building----- David Brenneman ----- Tommy Capp
  
- g] Employee Relations & Training----- Danny Curtis ----- Jerome Mitzner
  
- h] Park ----- Keith Stoker ----- Tommy Capp

**8) SPECIAL COMMITTEE REPORTS:**

- a] **Emergency Management** – None
- b] **Chamber of Commerce** – None
- c] **Planning & Zoning Commission** – Letter of resignation from Commissioner Ronald Wier dated October 10, 2023. (Page 24)

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**9) NEW BUSINESS:**

**10) UNFINISHED BUSINESS:**

a] 528 N. 6<sup>th</sup> Street – \*\*\*See Discussion from the floor.

**10) UNFINISHED BUSINESS CONTINUED:**

b] 402 S. Broadway – Contract agreement to proceed with a title review and quit claim deed, at the owner’s cost.

*Action: CC Wade and City Attorney Harding will draft an agreement.*

c] 209 N Broadway – Water standing at the corner of Chestnut and Broadway after rain.

*Action: Council will proceed with action upon review of the stormwater survey and an engineers opinion.*

d] Plugged Culverts:

- Alley Culvert West side of 7<sup>th</sup> Street south of Swan.
- Alley culvert plugged and no culvert present to new home on west side of 7<sup>th</sup> Street south of Walnut Street.
- Alley culvert plugged on the West side of 5<sup>th</sup> Street North of Walnut.

*Action: PWS Nasalroad will research the cost for 20’ plastic and steel culverts.*

e] Draft Article 3. Work-site Utility Vehicles, Golf Carts, and All Terrain Vehicles.

*Action: CC Wade needs assistance from Chief Fenoughty and Interim Chief LeSturgeon to prepare a draft.*

**EXECUTIVE SESSION: (See Examples at Table)**

a] I move the city council recess into executive session to discuss \_\_\_\_\_ pursuant to \_\_\_\_\_. The open meeting will resume in the city council meeting area at \_\_\_\_\_ p.m.

**11) POLICY REVIEW IN PROGRESS:**

- a] *Article 22 DRAFT Off-Street Parking Regulations (At the table)*
- b] *Draft Landlord Registration Article*

**12) NEW POLICY REVIEW:**

- a] *Article 5. Parking*
- b] *Ethics and Customer Service Training.*
- c] *Social-Media Policy.*
- d] *BNSF Quiet Zone*

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e] *Company Vehicle Use*

**12) NOTES & COMMUNICATIONS TO COUNCIL**

**13) GOVERNING BODY REMARKS**

**14) ADJOURNMENT**