

MEETING AGENDA
La Cygne City Council
November 1, 2023
Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)

Pledge of Allegiance by Mayor Debra Wilson

2) MAYOR'S COMMENTS:

- a] Daylight Savings time is this weekend. Remember to turn your clocks back.
- b] Election Day is Tuesday, November 7, 2023. Please remember to get out and vote.
- c] Community Thanksgiving Dinner, November 18, 2023.

3) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;

Minutes of October 18, 2023 City Council Meeting; (Pages 5-9)
Check Register: October 14, 2023 – October 27, 2023; (Page 10)

4) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

Mathew Ernest – 111 S. 4th Street – gravel on the alley

5) REPORTS OF CITY OFFICERS (IN PACKETS) (PAGE 11):

6) SPECIAL PROJECT REPORTS:

SEWER REHABILITATION PROJECT (NOWAK CONSTRUCTION/BG CONSULTANTS):

No update at this time.

KDOT CCLIP KS HWY 152 & INDUSTRIAL ROAD IMPROVEMENT PROJECT:

No updates at this time.

WATER PLANT IMPROVEMENT ANALYSIS

No updates at this time.

WATER PLANT SETTLING POND IMPROVEMENT PROJECT

No update at this time.

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NEW FIRE STATION 2022:

Hofer & Hofer and Associates, Pay Application No. 4 in the amount of \$237,701.70 for the period to 10/31/2023. (Pages 12-13)

Action needed: Motion to approve payment of Pay Application No. 4.

SEWER LAGOON DESLUDGING:

No update at this time.

STORMWATER MASTER PLAN

CC Wade reviewed the stormwater master plan information with Abby Mills, BG Consultants. Abby will present the information at the December 1, 2023 Council meeting.

7) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas----- Danny Curtis----- Keith Stoker
 - ✓ Draft ordinance regarding Solid Waste (trash) service on accounts that have been shut-off due to non-payment for a period longer than one billing cycle. (Page 14-15)
 - ✓ Draft ordinance adding deceased Account holder and amending the returned checks procedure and policy for Water Utility Accounts. (Pages 16-17)
 - ✓ Draft ordinance adding deceased account holder and amending the returned checks procedure and policy for Gas Utility Accounts. (Pages 18-19)

- b] Street ----- Tommy Capp ----- Jerome Mitzner

- c] Sewer----- Keith Stoker ----- Thomas Capp

- d] Cemetery----- Danny Curtis ----- David Brenneman

- e] Public Safety----- Jerome Mitzner----- Keith Stoker

- f] Community Building----- David Brenneman ----- Tommy Capp

- g] Employee Relations & Training----- Danny Curtis ----- Jerome Mitzner
 - ✓ Return to Work Form (Page 20)
 - ✓ Light Duty (Page 21)

- h] Park ----- Keith Stoker ----- Tommy Capp

8) SPECIAL COMMITTEE REPORTS:

- a] **Emergency Management** – 3rd Quarter Report (Linn County Emergency Mgmt.) (Page 22)
- b] **Chamber of Commerce** – None
- c] **Planning & Zoning Commission** – IBTS and the Commissioners will begin the review of the zoning regulations at the November 8, 2023 meeting.

9) NEW BUSINESS:

- a] 2023 Amended Budget for General Bond & Interest Fund and Solid Waste Fund. (Pages 23-26)

Action Needed: Motion to publish for hearing on December 6, 2023 at 7:00pm.

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9) NEW BUSINESS CONTINUED:

b] Ordinance No. _____ Amending Chapter X, Article 1, Section 10-101 of the code of the City of La Cygne, KS to incorporate by reference the "Uniform Public Offense Code for Kansas Cities, 39th Edition of 2023. (Page 27)

Action Needed: Motion to approve the Ordinance.

c] Ordinance No. _____ Amending Chapter XIII, Article 1, Section 13-101 of the Code of the City of La Cygne, Kansas, to incorporate by reference the Standard Traffic Ordinances for Kansas Cities 50th Edition, 2023. (Page 28)

Action Needed: Motion to approve to Ordinance.

10) UNFINISHED BUSINESS:

a] 528 N. 6th Street

b] 402 S. Broadway – Contract agreement to proceed with a title review and quit claim deed, at the owner's cost. Response from Property Owner. (Page 29)

Action: Proposed agreement was sent to the property owner of 402 S. Broadway.

c] 209 N Broadway – Water standing at the corner of Chestnut and Broadway after rain.

Action: Council will proceed with action upon review of the stormwater survey and an engineers opinion.

d] Draft Article 3. Work-site Utility Vehicles, Golf Carts, and All Terrain Vehicles.

Action: CC Wade needs assistance from Chief Fenoughty and Interim Chief LeSturgeon to prepare a draft.

EXECUTIVE SESSION: (See Examples at Table)

a] I move the city council recess into executive session to discuss _____ pursuant to _____. The open meeting will resume in the city council meeting area at _____ p.m.

11) POLICY REVIEW IN PROGRESS:

a] *Article 22 DRAFT Off-Street Parking Regulations (At the table)*

b] *Draft Landlord Registration Article*

12) NEW POLICY REVIEW:

a] *Article 5. Parking*

b] *Ethics and Customer Service Training.*

c] *Social-Media Policy.*

d] *BNSF Quiet Zone*

e] *Company Vehicle Use*

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12) NOTES & COMMUNICATIONS TO COUNCIL

13) GOVERNING BODY REMARKS

14) ADJOURNMENT