

MEETING AGENDA
La Cygne City Council
February 7, 2024
Meeting Place: La Cygne Community Building

Thank You for **Not Talking** during the meeting until recognized by the mayor. If you wish to be scheduled on a future agenda, please contact the City Clerk by Friday preceding the meeting.

1) CALL REGULAR MEETING TO ORDER (7:00 P.M.)

Pledge of Allegiance by Mayor Debra Wilson

2) MAYOR'S COMMENTS:

3) CONSENT AGENDA:

Action Item: Motion to approve consent agenda;

Minutes of the January 17, 2024 Council Meeting; (Pages 4-11)

Check Register: January 16, 2024 – February 2, 2024; (Page 12-14)

4) DISCUSSION FROM THE FLOOR:

Individuals, not scheduled on the agenda, are afforded an opportunity to participate in the meeting. Individuals may address the Council for a period not to exceed five (5) minutes. The Governing Body is not required to take action on requests and may schedule them for consideration at a future meeting.

Gale Grizzle – 528 N. 6th Street

Andrea Kincaid – 825 N. 7th Street Court

5) REPORTS OF CITY OFFICERS (IN PACKETS)(PAGE 24):

a] Codes Officer Report on 112 S. 7th Street and Resolution No. ____ (Pages 15-19).

b] Purchase Order No. 2024-1: Additional fencing at the swimming to remove the area where the waterslide used to be located. (Pages 20-21)

c] Purchase Order No. 2024-2 in the amount of \$35,000 for Joe Tucker Painting to sand blast and paint the swimming pool and install plates over the niches in the deep end well. (Pages 22-23)

d] DRAFT Request for Proposal for Legal Services. (Page 25-30)

e] DRAFT Letter to patrons who utilize the Bank Pay process for Utility payments.(Page 31)

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6) SPECIAL PROJECT REPORTS:

NEW FIRE STATION 2022:

On February 1, 2024 a site visit was held with the following individuals present; Justin Wintjen and Lonnie Cash with Hofer & Hofer & Associates; Rick Zingre with Zingre Architects; Dan Nasalroad; Jodi Wade and Tommy Capp. The group met to review the work and prepare a punch list of items to finish or repair. (Pages 32-33)

Hofer & Hofer & Associates Pay Application No. 7 in the amount of \$146,907.90 for work performed up to 1/31/2024. (Pages 34-35)

Action Needed: Motion to approve Pay Application No. 7.

7) REPORTS OF COUNCIL COMMITTEES:

- a] Water & Gas----- _____ ----- Keith Stoker
- b] Street ----- Tommy Capp ----- Jerome Mitzner
- c] Sewer----- Keith Stoker ----- Thomas Capp
- d] Cemetery----- _____ ----- David Brenneman
- e] Public Safety-----Jerome Mitzner----- Keith Stoker
- f] Community Building----- David Brenneman ----- Tommy Capp
- g] Employee Relations & Training----- _____ ----- Jerome Mitzner
- h] Park ----- Keith Stoker ----- Tommy Capp
Sale of Surplus Equipment – Waterslide – Disclaimer (Page 36)

8) SPECIAL COMMITTEE REPORTS:

- a] **Emergency Management** – None
- b] **Chamber of Commerce** – None
- c] **Planning & Zoning Commission** – None

9) NEW BUSINESS:

- a]

10) UNFINISHED BUSINESS:

- a] 528 N. 6th Street – City Attorney mailed a letter to the property owner as requested by the Council at the January 17, 2024 meeting.

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EXECUTIVE SESSION: (See Examples at Table)

a] I move the city council recess into executive session to discuss _____ pursuant to _____. The open meeting will resume in the city council meeting area at _____ p.m.

11) POLICY REVIEW IN PROGRESS:

- a] *Standard Operation Procedure Manuals for Police and City Hall*
- b] *Company Vehicle Use*
- c] *Draft Landlord Registration*
- d] *Draft Article 3. Work-Site Utility Vehicles, Golf Carts and All-Terrain Vehicles.*

12) NEW POLICY REVIEW:

- a] *Article 5. Parking*
- b] *Social-Media Policy.*
- c] *BNSF Quiet Zone*

13) NOTES & COMMUNICATIONS TO COUNCIL

14) GOVERNING BODY REMARKS

15) ADJOURNMENT