

Record of the Proceedings of the Governing Body

SPECIAL MEETING

Page 1 of 3 Pages

May 2, 2023

SPECIAL MEETING:

The La Cygne City Council met on Tuesday, May 2, 2023 at the La Cygne Community Building. Council Members present were: Thomas Capp; Jerome Mitzner, and Keith Stoker. ABSENT: David Brennehan and Danny Curtis.

Others in attendance included, but not limited to: City Clerk (CC) Jodi Wade; Public Works Superintendent (PWS) Dan Nasalroad; and Linn County Newspaper, Tony Furse.

CALL SPECIAL MEETING TO ORDER (6:00 P.M.)

Mayor Wilson called the meeting to order for the purpose of review of the new Fire Station project and the bids received and opened on Tuesday, April 11, 2023.

Mayor Wilson asked CC Wade to review the Fire Station project to date. CC Wade went over the timeline of events from 1996 up to April 11, 2023 which have led to the implementation of a Fire Station for the City of La Cygne. She highlighted the dedication of the prior governing bodies and Fire Department Chiefs to build a reserve, purchase land, and determine the basic needs and necessities within the fire station. Due diligence was given to financing the project as well as constructing a department which would operate and could be maintained by the current budget for the Fire Department.

Mayor Wilson read the Bid Tabulation for the bids opened on Tuesday, April 11, 2023.

BID TABULATION:

Double K Construction:	\$914,658
Home Center Construction:	\$1,021,000
Hofer & Hofer and Associates:	\$911,900
Combes Construction:	\$986,000
Keohn Construction:	\$1,260,000
Crossland Construction:	\$987,000
R.E.D. Construction:	\$1,184,224

Mayor Wilson indicated the lowest bid received was from Hofer & Hofer and Associates in the amount of \$911,900.

CC Wade proceeded to review the following financing established for the project:

<i>Capital Improvement Reserve (\$817,291):</i>	\$272,200 Fire Station Project \$545,091 additional amount in the Reserve Fund
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Public Building Commission: Previously passed a resolution to approve purchasing bonds in the amount of \$210,000.

<i>American Rescue Plan Funds:</i>	\$170,769
<i>First Option Bank Trust Fund Foundation Grant:</i>	\$100,000

The Total Project cost for the Architect and Building: \$960,330

CC Wade presented current financing rates for bonds in the amount of \$250,000 for both a 5-yr term and a 10-yr term. CC Wade reminded the Council the indebtedness would not reflect upon the City since the Public Building Commission is purchasing the bonds. The Public Building Commission would be leasing the station to the City and the City would be financing the annual payment through the Fire Department fund.

The current total funds received and allocated for the station: \$542,969
Remaining amount to be financed or from the reserve: \$417,361
Amount suggested to be financed: \$210,000
Amount suggested from the Reserve: \$208,000

CC Wade reviewed with the Council the options for the remaining funding. The Council could ask the Public Building Commission to finance a greater amount or the Council could dedicate additional funds from the remaining \$545,091 Capital Improvement reserve. CC Wade indicated if the \$208,000 was dedicated from the Capital Improvement Reserve the remaining balance in the reserve would be \$337,091.

The Council asked CC Wade to get updated information for the financial rates on bonds in the amount of \$210,000 for a period of 5-yr, 7-yr and 10-yr for tomorrow night's Council meeting to review.

The Council members would review the final financial forecast for this project at the Council meeting to be held tomorrow evening, Wednesday, May 3, 2023.

The Council held discussion regarding the timeline of events which have taken place over the past 27 years for this project. Council Member Mitzner reviewed the time and effort put in by all those who have served on the Council today and prior and the financial research performed by the city staff for this project. He indicated the attention to detail and research which has been put in to this project in order to make it happen without increasing the taxes or adding a sales tax to the community.

Council Member Stoker suggested putting together a small flyer for the citizens which explains in detail the timeline of events and the preparation of finances for the project.

CC Wade commended the prior Governing Bodies, City staff, Fire chiefs, First Option Bank, Public Building Commission, state of Kansas American Rescue Plan Act funds and for all the volunteer time and commitment which has been put in to preparing for this project.

Council Member Stoker inquired about the completion of the project. CC Wade read from the specifications that upon the submission of the Notice of Award, the contractor had 180 days to complete the project. CC Wade anticipated the project would be completed prior to the end of 2023.

Council Member Capp inquired about the procurement and bidding policy for the city pertaining to the utilization of contractors closest to the city limits. CC Wade stated the city policy did not have a clause regarding local contractors.

❖ **Motion**

Council Member Stoker motioned to award the bid for the new City of La Cygne Fire Station to Hofer & Hofer and Associates in the amount of \$911,900. Motion seconded by Council Member Mitzner, voted on, passed 3-0.

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Page 3 of 3 Pages

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CC Wade will prepare financial forecast for tomorrow night's Council meeting.

ADJOURNMENT:

❖ **Motion**

Council Member Capp moved to adjourn the meeting. Motion seconded by Council Member Stoker, voted on, passed 3-0. Time 6:50p.m.

I, _____ La Cygne City Clerk, do hereby declare
(Jodi Wade) the above to be true and correct, to the best of my knowledge, and do hereby subscribe my name on this 2nd day of May 2023.