

Record of the Proceedings of the Governing Body
REGULAR MEETING

Page 1 of 12 Pages

August 3, 2022

REGULAR MEETING:

The La Cygne City Council met on Wednesday, August 3, 2022 at the La Cygne Community Building. Council Members present were: David Brenneman; Keith Stoker; Danny Curtis; Thomas Capp; and Jerome Mitzner and Mayor Debra Wilson.

Others in attendance included, but not limited to: City Clerk (CC) Jodi Wade; Public Works Superintendent (PWS) Dan Nasalroad; Police Chief Tina Fenoughty; City Attorney Burton Harding; Linn County Newspaper Tony Furse; Linn County Journal Roger Simms; Jim Thompson; Stephanie Haupt (La Harper Property Manager); Jason Hightower (La Harper Board Member); Patsy Berglund (La Harper Board Member); Kelly Haupt (La Harper Board Member); Scott Lee and Krista Schmid-Lee.

CALL REGULAR MEETING TO ORDER (7:00 P.M.)

Pledge of Allegiance – Mayor Debra Wilson

MAYOR COMMENTS:

a] Mayor Wilson thanked Council President Curtis and Council Member Mitzner for presiding over the council meetings while she was on vacation. Mayor Wilson shared about her travels to New York City and the opportunity to visit the Statue of Liberty and the World Trade Center Memorial.

CONSENT AGENDA:

❖ Motion to approve Consent Agenda:

Council Member Capp motioned to accept the Consent Agenda as presented.

Minutes of July 20, 2022 City Council Meeting;
Minutes of July 27, 2022 Special City Council Meeting;
Check Register: July 21 – August 3, 2022;

Motion seconded by Council Member Mitzner, voted on, passed 5-0.

DISCUSSION FROM THE FLOOR:

La Harper Heights Board Members:

Jason Hightower, La Harper Heights board president, addressed the Council on the operations and maintenance of the La Harper Heights senior housing facility. Management is running smoothly and the budget is healthy. The board is in the process of hiring a new maintenance facilitator. Jason brought forward concern regarding the water main valve handle which is about to break. Jason explained various conversations have been held over the past year or so regarding the responsibility of operating and maintaining the main valve. Jason indicated this valve was the only valve to shut off the water to all the units when there is a leak or problem in a unit. Jason asked if it was possible to have a second valve installed in which the Council responded “yes” but it would still wear out in the same manner. Discussion was held regarding the installation of shut off valves on all appliances in the individual units which is being done as repairs arise. Jason and the Council concurred the need to research the situation, review blue prints for the facility and determine an approach to resolve the problem and not to just band-aid it.

DISCUSSION FROM THE FLOOR CONTINUED:

La Harper Heights Board Members:

❖ **Motion**

Council Member Mitzner motioned to empower PWS Nasalroad to research solutions to resolve the issue with the valves from the city water main to the service line for La Harper Heights senior facility. Motion seconded by Council Member Capp voted on, passed 5-0.

SPECIAL PROJECTS:

WATER PLANT SETTLING POND PROJECT (MIDWEST ENGINEERING GROUP/STARBUCK TRUCKING, LLC)

Starbuck Trucking, LLC waiting on repair part for equipment to finish up work on the existing settling pond. PWS Nasalroad reviewed the height of the outlet piping on both the existing settling pond and new settling pond with Trenton, Midwest Engineering, for some potential modifications. Terracon is coming tomorrow to test the compaction on the liner.

SEWER REHABILITATION PROJECT (BG CONSULTANTS)

Nowak Construction should finish up with the point repairs on the north side of Market Street. Will be working around 1st St, 2nd St, and Chestnut. A section of Locust Street will be closed between Broadway and 4th Street. The street will be narrowed to single lane at 7th and Lincoln. A crew will be starting work on the west side of town south of Market Street between 1st Street and Broadway Street. The relining contractor will be in town on August 15th to begin the process of jetting and CCTV lines on the north side of town in preparation for main relining. We will meet with the relining contractor to understand the process in order to assist with advising the patrons of what they will need to expect. Pay Application No. 2 for Nowak Construction in the amount of \$174,763.14 for the period of 6/20/2022 through 7/19/2022.

❖ **Motion**

Council Member Capp motioned to approve Nowak Construction Pay Application No. 2 for work performed from 6/20/2022 through 7/19/2022 in the amount of \$174, 763.14. Motion seconded by Council Member Stoker voted on, passed 5-0.

Discussion was held regarding sump pumps which are tapped into the city main. This is against the regulations and code of the city. The council discussed ways to notify patrons. Flyers will be mailed out and the contractor will knock on the door of the home owner if an additional tap is found. Can do a dye test to determine where it is hooked. The council asked CC Wade to proceed with flyers and a posting on the website and Facebook page, and newspaper article.

STREET PROJECT – KDOT CCLIP PROJECT AT KS HWY 152 AND INDUSTRIAL BLVD (KDOT/KILLOUGH CONSTRUCTION/CFS ENGINEERING)

Killough Construction has been working on the punch list items as weather permits. Blankets and permanent grass seed have been set. A pay voucher for the period of May 28, 2022 through July 1, 2022 for CFS Engineering for construction inspection.

SPECIAL PROJECTS CONTINUED:

STREET PROJECT – KDOT CCLIP PROJECT AT KS HWY 152 AND INDUSTRIAL BLVD (KDOT/KILLOUGH CONSTRUCTION/CFS ENGINEERING)

❖ **Motion**

Council Member Capp motioned to approve as to form a pay voucher for the period of May 28, 2022 through July 1, 2022 for CFS Engineering. Motion seconded by Council Member Stoker voted on, passed 5-0.

NEW FIRE STATION/PUBLIC SAFETY BUILDING

Kaw Valley Engineering completed the geotechnical engineering report for the new fire station. A copy was emailed to Rick Zingre and PWS Nasalroad. The boundary survey is scheduled for September 2022. Zingre & Associates Invoice No. 3961 for the month of July in the amount of \$4,520 for the La Cygne Fire Station.

❖ **Motion**

Council Member Mitzner motioned to approve Invoice No. 3961 for the month of July 2022 in the amount of \$4,520 for Zingre & Associates. Motion seconded by Council Member Capp voted on, passed 5-0.

602 N. 5TH STREET DEMOLITION BID (DOUBLE EAGLE EXCAVATING-JIM THOMPSON)

Double Eagle Excavating, Jim Thompson, has reviewed the existing well on the property. There is no water in the well therefore a water sample will not be necessary. Jim Thompson will proceed with filling in the well as indicated in his bid. The Debris Dumping Assistance application was approved by the Linn County Commissioners. Jim Thompson has started the process of disconnecting electric and preparing the lot for removal.

WATER TREATMENT PLANT ANALYSIS:

PWS Nasalroad and CC Wade met with the Council during the workshop held on Tuesday, July 26, 2022. PWS Nasalroad reviewed three capital improvement options for the Council to consider in regards to the future plans for the operations of the water plant. CC Wade reviewed financial information pertaining to the operation and maintenance cost for the water plant. The Council had discussion on establishing a water plant master plan similar to the approach being taken with the stormwater and streets.

109 N. 2ND STREET REMOVAL OF DUPLEX FROM THE RIGHT OF WAY:

City Attorney Harding updated the council on the status of getting a signature from the owner of 109 N. 2nd Street (Jackie Pribble). The owner is not responding to her attorney. City Attorney Harding asked Darcy Domoney (Pribble's attorney), if he or a representative of the city could attempt to contact Ms. Pribble for signature on the agreement. Darcy Domoney gave approval for the city to attempt to contact Ms. Pribble. Council Member Mitzner indicated having Chief Fenoughty handle contacting Ms. Pribble.

SPECIAL PROJECTS CONTINUED:

STORMWATER MASTER PLAN (BG CONSULTANTS):

Abby Mills created a community survey. Office Assistant Katie Russell is in the process of getting the survey on the website and a copy will be mailed to all patrons. The Council should begin conversation with the patrons regarding stormwater systems in our community. Patrons need to realize the city will not have an underground stormwater piping system as found in larger cities and most of our system would consist of ditches and natural water ways. Utilizing culvert piping to flow water underneath all access points and streets in order to guide the water to the nearest tributary, creek or river is the goal. Issues regarding the grade/elevation of patrons' personal property to prevent pooling in the yard would have to be addressed by the property owner.

REPORTS OF CITY OFFICERS:

CITY ATTORNEY – BURTON HARDING:

- Worked on municipal court cases;
- Visited with City Clerk regarding sewer project issues.
- Communication with Pribble's attorney.

PUBLIC WORKS SUPERINTENDENT – DAN NASALROAD :

Report from 7/20/2022 to 8/3/2022

Committee Discussions

Water and Gas:

- Had a special meeting on water plant options.
- Old pond nearing completion.
- Gas meter relocation project to start in August 2022.

Street:

- CCLIP project seeding and erosion control is done. Still some items on the punch list needing completion.
- Access aprons?
- Added more gravel to North 8th Street.

Sewer:

- Nowak Construction is moving right along on point repairs.
- CCTV completed with report to follow. Still no report.

Park:

- PWS Nasalroad presented the report he submitted to the La Cygne Community Park Board at the July 28, 2022 meeting.
- Men's bathroom door on bathhouse. Still waiting on estimates.
- Christmas decorations in the park. Start planning?
- Dead trees by the old mower shed.
- Park rules need to be reviewed. Park sign.
- Bathroom hours.
- Ball concession stand electrical has been fixed. Still needs an electrician to look at.
- Mowing continues.
- Mower issues. Need to look at replacing for next year.
- Wood for bleachers has been replaced.

REPORTS OF CITY OFFICERS CONTINUED:

PUBLIC WORKS SUPERINTENDENT – DAN NASALROAD:

- Sink in the boy's bathroom at the pool replaced. Flush valve in the girl's bathroom needs replaced, waiting on the plumber to call back.
- Toilet in men's bathhouse replaced.
- Low tree branches have been trimmed.
- Repaired wash sink in the guard shack but need to be replaced. Stainless steel?
- Replaced guard clock with a hard wired one.

Cemetery:

- Mowing.
- Met with Danny Curtis on some issues and ideas.

PWS Nasalroad requested a 15-minute executive session for non-elected personnel matter for an individual employee's performance for the department of public works.

❖ **Motion**

Council Member Capp motioned to go in to executive session for 15 minutes for non-elected personnel matter for an individual employee's performance for the public works department and will return to the Council table at 8:00 p.m. Motion seconded by Council Member Stoker voted on, passed 5-0. 7:45 p.m.

Others in attendance included, but not limited to: PWS Nasalroad and CC Wade.

OPEN SESSION RESUMED AT 8:00 p.m.

❖ **Motion**

Council Member Capp motioned to approve a \$1.00 raise for Jesse Merrill for his wastewater certification and to back date the pay to the effective date of the certificate. Motion seconded by Council Member Stoker voted on, passed 5-0.

FIRE CHIEF – DAN NASALROAD:

- Old concrete ribbons have been removed.
- Meeting tomorrow with Rick Zingre, Zingre & Associates, regarding the preliminary design for the new fire station.

CITY CLERK – JODI WADE:

Report for the month of July:

- Attend meeting with Midwest Engineering regarding the water plant analysis.
- Attended Public Building Commission meeting.
- Attended ribbon cutting for Re-Ohz.
- Assisted with Blast in the Park.
- Met with First Option Bank regarding G.O. Bonds for fire station.
- Attended Planning & Zoning Commission meeting.
- Participated in the final walk-through for the KDOT CCLIP project.

REPORTS OF CITY OFFICERS CONTINUED:

- Performed interviews for the codes enforcement officer/zoning administrator position.
- Attended workshop for Article 18 factory-built homes.
- Attended the sewer improvement project meeting with BG Consultants and Nowak Construction.
- Prepared agenda and attended the special meeting to review applications.
- Researched gas utility rate information.
- Prepared ads for the newspaper, Facebook and website for open positions.
- Assisted with a few building permit applications, conditional use applications, and use permit applications.
- Performed reference checks on applicants.
- Phone conversations with City Attorney Harding regarding 109 N. 2Nd St and sewer project notifications.
- Reviewed floodplain management responsibilities and procedure for the FIRM map review.

Mayor Wilson adjusted the agenda to new business for the CUP ordinance:

ORDINANCE NO. AMENDING THE ZONING MAP OF THE CITY OF LA CYGNE, KANSAS BY APPROVAL OF A CONDITIONAL USE PERMIT TO ESTABLISH A MOTOR VEHICLE STORAGE SHOP AS DEFINED IN ARTICLE 9, LINE 27 AND LINE 39 OF TABLE 9-2 OF THE ZONING REGULATIONS AND LOCATED AT 205 E. MARKET STREET CURRENTLY ZONED C-2 :

Council members reviewed the finding of facts submitted by the Planning & Zoning Commission to include:

- Whether approval of the conditional use would be consistent with the intent and purpose of the regulations. "Would be consistent"
- Whether the location of the proposed use is compatible to the other land uses in the surrounding neighborhood. "It is compatible"
- Whether the proposed use places an undue burden on the existing transportation and service facilities in the area affected and, if so, whether such additional transportation and service facilities can be provided. "No undue burden"
- Whether the proposed use is made necessary or desirable because of changed or changing conditions in the area affected. "No"
- The length of time the subject property has remained vacant or undeveloped as zoned. "Okay"
- Whether the applicant's property is suitable for the proposed conditional use. "It is"
- The recommendations of professional staff: "Recommended to create the conditional use permit."
 - Annual term for the permit.
 - No cost for renewal if no concerns/problems are encountered.
 - Renewal fee will be applicable if the use is changed, altered or nullified, and/or concerns or complaints are received.
- Whether the proposed conditional use would be in conformance to, and further enhance, the implementation of the City's Comprehensive plan: "Would conform and enhance".

- Whether the relative gain to the public health, safety and general welfare outweighs any hardship imposed on the applicant by NOT upgrading the value of the property by approving the proposed conditional use: "The relative gain outweighs"

NEW BUSINESS CONTINUED:

ORDINANCE NO. AMENDING THE ZONING MAP OF THE CITY OF LA CYGNE, KANSAS BY APPROVAL OF A CONDITIONAL USE PERMIT TO ESTABLISH A MOTOR VEHICLE STORAGE SHOP AS DEFINED IN ARTICLE 9, LINE 27 AND LINE 39 OF TABLE 9-2 OF THE ZONING REGULATIONS AND LOCATED AT 205 E. MARKET STREET CURRENTLY ZONED C-2 :

- Whether the proposed conditional use, if it complies with all conditions upon which the approval is made contingent, will not adversely affect the property in the area affected: "It would not adversely affect the property".
- Such other conditions as the Planning Commission may deem relevant from the facts and evidence presented in application.
 - Maximum of 6 vehicles stored inside.
 - No vehicles parked or stored outside.

The Conditional Use Permit applicant, Scott Lee and Krista Schmid-Lee were present at the meeting and reviewed the operations of the proposed business. City Attorney Harding and Fire Chief Nasalroad expressed concern regarding fluid spills and removal. Discussion was held on pads/pans for fluids leaking from the wrecked vehicles. Council Member Mitzner expressed concern regarding security cameras and requested a camera be placed at the facility. City Attorney Harding and council members confirmed the permit was valid for a year and the operations could be reviewed upon renewal. CC Wade reviewed the process for a conditional use permit and reminded the council of their options to either approve, recommend changes and resubmit to the P&Z Commission or deny with reason.

❖ **Motion**

Council Member Mitzner motioned to approve Ordinance No. 1501 amending the zoning map of the City of La Cygne, Kansas by approval of a Conditional Use Permit to establish a motor vehicle storage shop as defined in Article 9, line 27 and line 39 of table 9-2 of the zoning regulations and located at 205 E. Market Street. Motion seconded by Council Member Stoker voted on, passed 5-0.

Mayor Wilson adjusted the agenda back to Reports of City Officers:

REPORTS OF CITY OFFICERS:

POLICE CHIEF – TINA FENOUGHTY :

Chief Fenoughty reviewed the events of her department from the past week. An incident occurred in the 300 block of 3rd Street. Chief Fenoughty thanked Chief Murrison and the officers of the Linn Valley Police Department for their assistance with some incidents over the weekend. Chief Fenoughty indicated the VIN Inspections have increased considerably now that Mound City is not performing them. One vehicle of the three (3) stolen has been recovered. Chief Fenoughty has put in 32 hours of overtime this last week and Officer Fox had put in 10 hours of overtime. Chief Fenoughty has advertisement out for officer positions in her department. Some applications have been received for the part-time positions and interviews will be scheduled for next week.

Record of the Proceedings of the Governing Body
REGULAR MEETING

Page 8 of 12 Pages

August 3, 2022

Chief Fenoughty requested an executive session for 10 minutes for non-elected personnel matter exception review of applications for the police department and requested City Attorney Harding and CC Wade to attend.

REPORTS OF CITY OFFICERS CONTINUED:

POLICE CHIEF – TINA FENOUGHTY :

❖ **Motion**

Council Member Capp motioned to go in to executive session for 10-minutes for non-elected personnel matter for review of applications for the police department and will return to the Council table at 8:37p.m. Motion seconded by Council Member Stoker voted on, passed 5-0. 8:27p.m.

Others in attendance included, but not limited to: Chief Fenoughty, City Attorney Harding, and CC Wade.

OPEN SESSION RESUMED AT 8:37 p.m.

COUNCIL COMMITTEE REPORTS:

WATER & GAS - NONE

STREET -NONE

SEWER - NONE

PUBLIC SAFETY -NONE

COMMUNITY BUILDING- NONE

EMPLOYEE RELATIONS & TRAINING-

Article G. Discipline of the Personnel Policies and Guidelines City of La Cygne, KS. Mayor Wilson indicated her concerns with the article and the necessity for the article to be reviewed and updated. Council Member Mitzner suggested to have the committee meet first to draft a new article. The committee will meet on August 10, 2022 at 4:30pm at the City Hall.

CEMETERY –

Council Member Brenneman had not received any feedback yet from the Cemetery Board regarding the information board. Council Member Curtis met with PWS Nasalroard to review some projects.

PARK-

Mayor Wilson indicated after the season ends the council and the Lincoln Township will need to schedule a workshop to review the operations of the community park. Mayor Wilson asked Council Member Brenneman if he would be willing to remain on the committee until the season is completed. Council Member Brenneman stated he would remain on the committee until the next council meeting.

SPECIAL COMMITTEE REPORTS:

EMERGENCY MANAGEMENT- NONE

CHAMBER OF COMMERCE - NONE

Record of the Proceedings of the Governing Body

REGULAR MEETING

Page 9 of 12 Pages

August 3, 2022

PLANNING & ZONING COMMISSION (PZC) -

Mayor Wilson recommended to reappoint Paul Kana to the Planning & Zoning Commission for another term. Unapproved meeting minutes from the July 13, 2022 meeting were provided.

SPECIAL COMMITTEE REPORTS CONTINUED:

PLANNING & ZONING COMMISSION (PZC) -

❖ Motion

Council Member Mitzner motioned to approve the recommendation of Mayor Wilson to reappoint Paul Kana to the Planning & Zoning Commission. Motion seconded by Council Member Stoker voted on, passed 5-0.

BOARD OF ZONING APPEALS (BZA) -

Planning & Zoning Commission will need to recommend one member of the commission to the BZA at their meeting in August.

UNFINISHED BUSINESS:

FEMA DRAFT FLOOD INSURANCE RATE MAP (FIRM) DATABASE FOR LINN COUNTY, KS.

FEMA draft Flood Insurance Rate Map (FIRM) database for Linn County, KS. The engineering data will form the basis for mapping the proposed Special Flood Hazard Areas (SFHAs) on the FIRM for the City of La Cygne in the area being revised. A web map has been provided for review at <https://gis2.kda.ks.gov/gis/linn/>

WATER AND SEWER RATE ANALYSIS

Proposal from Carl Brown to perform Water and Sewer Rate Analysis (**TABLED UNTIL RECEIPT OF THE WATER TREATMENT PLANT ANALYSIS**)

TREE REMOVAL BIDS

One bid had been received. Mayor Wilson opened the bid and had City Attorney Harding read the bid. Double Eagle Excavating submitted a bid in the amount of \$2250 for the removal of the tree located at 714 4th Street and \$2250 for the removal of the tree located at 1002 Market Street. Council Member Mitzner indicated to CC Wade to confirm the receipt of a current certificate of insurance and bond.

❖ Motion

Council Member Mitzner motioned to approve the bid received from Double Eagle Excavating, Jim Thompson, in the total amount of \$4500 for the removal of the dead trees located at 714 N. 4th Street and 1002 Market Street upon receipt of a current certificate of insurance and bond. Motion seconded by Council Member Capp voted on, passed 5-0.

NEW BUSINESS:

Record of the Proceedings of the Governing Body
REGULAR MEETING

Page 10 of 12 Pages

August 3, 2022

ORDINANCE NO. REGULATING PUBLIC OFFENSES WITHIN THE CORPORATE LIMITS OF THE CITY OF LA CYGNE, KANSAS BY AMENDING CHAPTER X, ARTICLE 1, SECTION 10-101 OF THE CODE OF THE CITY OF LA CYGNE, KANSAS TO INCORPORATE BY REFERENCE THE "UNIFORM PUBLIC OFFENSE CODE FOR KANSAS CITIES, "38TH EDITION OF 2022".

NEW BUSINESS CONTINUED:

ORDINANCE NO. REGULATING PUBLIC OFFENSES WITHIN THE CORPORATE LIMITS OF THE CITY OF LA CYGNE, KANSAS BY AMENDING CHAPTER X, ARTICLE 1, SECTION 10-101 OF THE CODE OF THE CITY OF LA CYGNE, KANSAS TO INCORPORATE BY REFERENCE THE "UNIFORM PUBLIC OFFENSE CODE FOR KANSAS CITIES, "38TH EDITION OF 2022".

❖ ***Motion***

Council Member Capp motioned to approve Ordinance No. 1502 regulating public offenses within the corporate limits of the City of La Cygne, Kansas by amending Chapter X, Article 1, Section 10-101 of the Code of the City of La Cygne, Kansas to incorporate by reference the Uniform Public Offense code for Kansas Cities 38th Edition of 2022. Motion seconded by Council Member Curtis voted on, passed 5-0.

ORDINANCE NO. REGULATING TRAFFIC WITHIN THE CORPORATE LIMITS OF THE CITY OF LA CYGNE, KANSAS BY AMENDING CHAPTER XII, ARTICLE 1, SECTION 13-101 OF THE CODE OF THE CITY OF LA CYGNE, KANSAS TO INCORPORATE BY REFERENCE THE "STANDARD TRAFFIC ORDINANCES FOR KANSAS CITIES, "49TH EDITION OF 2022".

❖ ***Motion***

Council Member Capp motioned to approve Ordinance No. 1503 regulating traffic within the corporate limits of the City of La Cygne, Kansas by amending Chapter XII, Article 1, Section 13-101 of the Code of the City of La Cygne, Kansas to incorporate by reference the Standard Traffic Ordinances for Kansas Cities 49th Edition of 2022. Motion seconded by Council Member Curtis voted on, passed 5-0.

REVENUE NEUTRAL RATE AND BUDGET HEARING NOTICE PUBLICATION

❖ ***Motion***

Council Member Capp motioned to proceed with the publication of the notice of hearing to exceed revenue neutral rate and budget hearing on August 24, 2022 at 7:00pm at the La Cygne Community Building. Motion seconded by Council Member Brenneman voted on, passed 5-0.

FULL TIME POLICE OFFICER ADVERTISEMENT

❖ ***Motion***

Council Member Capp motioned to continue to advertise for up to two (2) full time police officers until the position is filled. Motion seconded by Council Member Mitzner voted on, passed 5-0.

EXECUTIVE SESSION:

CC Wade asked for 10-minutes executive session for non-elected personnel matter for review of applications for city hall.

EXECUTIVE SESSION CONTINUED:

❖ **Motion**

Council Member Capp motioned to go in to executive session for 8-minutes for non-elected personnel matter for review of applications for the city hall clerks and will return to the Council table at 9:12p.m. Motion seconded by Council Member Stoker voted on, passed 5-0. 9:02p.m.

Others in attendance included, but not limited to: CC Wade

OPEN SESSION RESUMED AT 9:12 p.m.

❖ **Motion**

Council Member Capp motioned to give the authority to Mayor Wilson to make a hiring decision for the city hall clerks position prior to the next council meeting. Motion seconded by Council Member Curtis voted on, passed 5-0.

OTHER BUSINESS:

- a] Truly Insurance dividend was received in the amount of \$7,731.75.
- b] Congratulations to Jason Hightower on his new journey as a Linn County Commissioner.
- c] Zoning Administrator recommendation from Mayor Wilson.

❖ **Motion**

Council Member Capp motioned to remove Chief Tina Fenoughty as the Zoning Administrator. Motion seconded by Council Member Mitzner voted on, passed 5-0.

❖ **Motion**

Council Member Mitzner motioned to approve the recommendation of Mayor Wilson to appoint Allison Fox as the Zoning Administrator. Motion seconded by Council Member Capp voted on, passed 5-0.

NOTES AND COMMUNICATIONS TO COUNCIL:

KMGA Member Update – July 27, 2022

GOVERNING BODY REMARKS:

NONE

ADJOURNMENT:

❖ **Motion**

Record of the Proceedings of the Governing Body

REGULAR MEETING

Page 12 of 12 Pages

August 3, 2022

Council Member Capp moved to adjourn the meeting. Motion seconded by Council Member Curtis, voted on, passed 5-0. Time 9:20p.m.

I, _____ La Cygne City Clerk, do hereby declare
(Jodi Wade) the above to be true and correct, to the best of
my knowledge, and do hereby subscribe my name
on this 3rd day of August, 2022.